

#### ABSTRACT OF THE DISCLOSURE

An image processing apparatus and a personal information management program are provided in which each user is permitted to perform the processing of user's own personal information while preventing leakage of user's personal information without disturbing the use of the apparatus by an infinite number of users to any substantial extent. The apparatus includes a user authentication section that acquires ID information to identify each user from among a plurality of users, and performs user authentication based on the ID information; an operation mode setting section that can selectively set, as an operation mode that sets a work environment for operation inputs, between an personal operation mode to permit each user to operate individually and a public operation mode to permit an indefinite number of users to operate; and a mode switching section that, when a user is authenticated in the user authentication section, switches the operation mode from the public operation mode into the personal operation mode for the authenticated user.